

**BOARD OF SCHOOL TRUSTEES
FORT WAYNE COMMUNITY
SCHOOLS CORPORATION**

OPERATIONS
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8310 PUBLIC AND NON-PUBLIC RECORDS

The School Board believes in the public's right to access its records and in the transparency of the business of the District where such access and transparency is required by law. The Board also respects the confidentiality and privacy of employee and student records. The Board also recognizes the requirements of federal law respecting the privacy of personally identifiable student information contained in or derived from student records, and delegates to the Superintendent compliance with those requirements. The Superintendent shall implement procedures to make public records of the Corporation accessible, while adhering to the requirements of state and federal law to protect the confidentiality and privacy of non-public records.

8420 SECURITY

The Board endorses the importance of a safe and secure environment in all FWCS facilities as a necessary part of reaching District goals. To that end, it delegates to the Superintendent the development of procedures for emergencies, and charges the Superintendent with the monitoring of those procedures and of national best practices to ensure the safety of students, staff and the public and the security of all properties.

8442 REPORTING ACCIDENTS

All reasonable efforts shall be made to ensure a safe learning and working environment for students, staff and the public. To that end, and so that legitimate claims can be expedited, the Board requires that accidents be reported promptly to the appropriate office. The Board delegates to the Superintendent the authority to develop procedures to implement this policy, including staff training as required by law.

Any employee of the District who suffers a job-related injury must report the injury and its circumstances to their principal or supervisor, as appropriate, as soon as possible following the occurrence of the injury.

8500 NUTRITION SERVICES

The School Board recognizes the importance of good nutrition to each student's educational performance.

The Nutrition Services Program shall provide nutritional meals at a moderate cost to all students. Meals shall be priced uniformly throughout the District. Meals are also available for purchase by staff members and community residents in accordance with established procedures.

The Nutrition Program operates as a non-profit program, maintaining a proper operating balance for fiscal stability. Receipts from food sales and expenditures incurred from items purchased will be credited and debited to the Food Service Office with one (1) employee of this Department designated as the Director of Nutrition Services.

The Board delegates to the Superintendent the authority to carry out the Nutrition Program, including compliance with all applicable state and federal law.

8540 HEALTH AND WELLNESS SERVICES

The Board recognizes the important relationship between nutritional integrity, physical activity, good health and student academic performance. The Board is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity. The Board supports and encourages efforts locally and nationally to reduce childhood obesity and the related health concerns of diabetes, elevated cholesterol levels, high blood pressure, asthma, joint problems and others, and believes that products sold in its schools should reflect this policy. It therefore delegates to the Superintendent the development of wellness programs and nutrition programs for students and staff consistent with this policy, best practices and legal requirements.

To protect the health and safety of students, Corporation personnel and the community at large, the Board shall follow all state and federal law pertaining to immunization and other appropriate means for controlling communicable disease. A student who appears to be ill may be removed from school or isolated in their building.

8600 TRANSPORTATION

It is the policy of the School Board to provide transportation for those students whose distance from their school makes this service necessary. The Transportation Department shall plan and adjust distances for eligibility and routes as appropriate.

To be eligible for transportation services to and from school, elementary students must reside more than a radius of one (1) mile from the school that they attend, middle-school students one and one-half (1 ½) miles, and senior-high students two (2) miles. Students who attend the FWCS Career Center on a half-time basis are also eligible for transportation services, and special education students receive transportation services regardless of their distance from school.

The Board delegates to the Superintendent the authority to develop procedures for extra-curricular transportation, including field trips and other Corporation-sponsored trips.

8651 USE OF CORPORATION VEHICLES

The School Corporation may permit Corporation vehicles, to be used to transport individuals or groups and to assist the community in emergencies. Such transportation shall be limited to those hours and days when vehicles are not required for the transportation of students.

Vehicles must be operated by the holder of a valid driver's license for the appropriate vehicle who is an employee of this Corporation. The cost of nonschool non-emergency transportation shall be based on procedures established by the transportation department on a yearly basis.

8662 COMMERCIAL DRIVER'S LICENSE (CDL) HOLDERS

The School Board believes that the safety of students while being transported to and from school or school activities is of utmost importance and is the primary responsibility of the driver of the school vehicle. To fulfill such a responsibility, each driver, as well as others who perform safety-sensitive functions with Corporation vehicles must be mentally and physically alert at all times while on duty. To that end, the Board has established this policy and others related to employees' health and well-being.

The Board expects all CDL holders to be free from the possession, use, sale, or distribution of alcohol and any controlled substance on school property at all times. Further, the Board supports the federal requirement that all CDL holders be free of any influence of alcohol or controlled substance while on duty and will comply with federal and state testing programs.

8760 STUDENT ACCIDENT INSURANCE

The School Board recognizes the need for insurance coverage for injuries to students caused by accidents occurring in the course of attendance at school and participation in athletic programs or extracurricular activities. Therefore, the Superintendent shall obtain group-student-accident insurance at the expense of the District.