



PUBLIC AFFAIRS  
1200 South Clinton Street · Fort Wayne, IN 46802

# Request for Access to Public Records

Public information must be requested by completing this form.

Mail to: Fort Wayne Community Schools  
Attention: Krista Stockman, Public Information Officer  
1200 South Clinton Street  
Fort Wayne, IN 46802

Fax to: Krista Stockman at (260) 467-1980

E-mail to [krista.stockman@fwcs.k12.in.us](mailto:krista.stockman@fwcs.k12.in.us)

If you have questions, please call Krista Stockman at (260) 467-2022.

Please print

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date of request: \_\_\_\_\_ Time of Request: \_\_\_\_\_

Please identify in detail the records you are requesting:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This request is for:

\_\_\_\_\_ FWCS to allow me to inspect the records.

or

\_\_\_\_\_ FWCS to provide a copy of the record(s) to me.

*(I understand I may be asked to pay a copying fee before the record will be copied and provided to me. Copying fee is \$0.10 per page.)*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**