



HELEN P. BROWN NATATORIUM **Disinfection Protocol**

FRONT DESK / LOBBY / MAIN OFFICE AREAS

FRONT DESK / LOBBY AREA

SPRAY BOTTLE w/ BLEACH SOLUTION, CLEAN RAGS AND BUCKET FOR DIRTY RAGS TO BE KEPT BEHIND FRONT DESK

- Upon arrival, after you have clocked in and prior to you clocking out, use the spray bottle and a clean rag from the bin and wipe down the phone, counter, keyboards, mouse, scanners, cash drawer, sign-in book and anything else that is touched on a regular basis.
- Everything below will be wiped down every hour and or in between teams and / or large groups of guests depending on arrival times. Areas will need to be cleaned including: phone, counter, computer keyboards, computer mice, scanners, cash drawer, sign-in books. Ipad will need wiped down as well. DO NOT spray directly onto it. Please spray on to rag and then disinfect the screen.
- Phone Usage: Staff will be cognizant of who is using the phone and have one person using it. It will be cleaned in between persons.
- Safe Visitor scanner will be used by staff. Guest will show ID and front desk attendant will use the Safe Visitor wand and scan the back while the guest holds their ID. No ID badges will be printed. (Unless otherwise directed by Security Department)
- The Jonas scanners will be put on the counter and guests will scan when their tags when they come in. Staff will need to process everything on the computer as normal.

DRY GUEST ACCESS HALLWAY

- Remind guests that the equipment and storage in the hallway is not for general use but Natatorium staff only.
- The Hallway is a pass thru only and is not to be used for phone calls, etc.
- To try to keep a good social distance we will try to only let one person through the hallway at a time.
- Door and handles will be disinfected by Sodexo on an hourly basis.

** Dirty rags should be placed in the bucket and will be picked up at night to be washed. If you get to work and there is not a spray bottle of disinfectant and clean rags please let Laura or a Supervisor know.

DECK AREAS

POOL DECK AREA

SPRAY BOTTLE w/ BLEACH SOLUTION, CLEAN RAGS, BRUSHES AND BUCKET FOR DIRTY RAGS TO BE KEPT NEAR OFFICE COFFIN

ON DECK CLEANING:

- Deck will be scrubbed once mid-day after team exit or during a shut down time during the day by Lifeguard/Pool staff.
- The deck scrubber will be used at night by Sodexo (using different product – Concept 128).
- Bleachers and benches will be disinfected after teams exit the deck and at the end of the day. We will have two sets of bleachers down. One team will use one set, the next team will use the unoccupied set so that we can always have a sanitized set for the guests to use.
- Benches will be used for any guests that our using our public lap lanes. X's will mark where they will be able to leave items. Once those guests exit the deck, the space they were occupying will be sanitized OR twice/day.
- Door handles/doors, railings/gates, ladders, guard chairs, coffin areas, drinking fountains, heat lamp switches will be disinfected every two hours.

EQUIPMENT CLEANING: Gloves should be worn while using all pieces of equipment. To disinfect equipment, we will use bleach solution from spray bottle. Solution will be sprayed on rag to wipe down equipment. Equipment will be wiped

down after immediately after use and then rinsed with tap water after 2 minutes. Equipment that will fall under this category is as follows:

- Wrenches
- Poseidon screen
- Bulkhead
- Crash bags/AED
- Blue Carts
- Tubes
- Diving Mats-team equipment, must be addressed by team or not used?
- Kickboards and buoys

The staff may only use scrub brushes, spray bottles and hoses when they are wearing gloves. Once finished cleaning gloves will need to be removed and thrown away.

Lifeguard Room

SPRAY BOTTLE w/ BLEACH SOLUTION, CLEAN RAGS, BRUSHES AND BUCKET FOR DIRTY RAGS TO BE KEPT OUTSIDE OF GUARD ROOM DOOR

- The whole room will be cleaned twice daily in morning and evening with the help of a supervisor.
- Guards will be responsible for spraying down and cleaning anything they touch in the room/ their changing room when they are done with it. This includes the use of the fridge, and microwave, after they touch their lockers, sitting on the bench or chair, and when they are done changing in the changing rooms.

LOCKER ROOMS/DOORS (except deck)/FOYER/STAIRS/UPSTAIRS/ELEVATOR/ RESTROOMS (Per Sodexo)

SODEXO WILL DETERMINE PRODUCTS USED, BUT NOT BLEACH

- Microfiber Process will be used. Green for general cleaning, Orange for restrooms.
- Some lockers will be locked down with zip ties to prohibit usage and narrow scope of cleaning inside lockers.
- Every hour each locker room will be closed for a "10-minute clean." This will be for the sinks and faucets, soap dispenser and paper towel dispenser. It will be for the toilets, urinals, benches, shower faucets, curtains, and door knobs. Each should be sprayed with disinfectant. Lockers that have been used and are empty should also be disinfected. Once everything is sprayed with disinfect then they should go back through dried the toilet seats, benches.
- Locker room deep cleaning will be done according to recommendations from Sodexo. In the deep clean, Sodexo will go into locker rooms and spray everything like 10-minute cleaning. They will also pull the trash, empty the sanitary boxes, sweep and mop the floor and clean the mirrors. They will fill the soap, paper towel and toilet paper dispensers and wipe everything down. The final clean for the night will be after the building is cleared of guests.
- Every two hours, Sodexo will make a round to disinfect all touch surfaces on lobby doors, dry guest access, hand rails on stairs, water fountains upstairs and columns in lobby.
- Every two hours, Sodexo will clean and disinfect the staff restroom including the sink, toilet, paper towel dispenser and door knobs. They will mop/disinfect the floor twice/day, once in the morning and once around 4 p.m.
- Three times/day, Sodexo will deep clean the upstairs restrooms.
- Each night Sodexo will mist the hand railing with disinfectant.
- Per POOL DECK category, Sodexo will run the deck scrubber on the pool deck.